



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

July 8, 2008

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First District

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Second District

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Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## **CONTRACT EXTENSION WITH HINDERLITER, DE LLAMAS AND ASSOCIATES FOR SALES AND USE TAX DATA ANALYSIS SERVICES (ALL DISTRICTS AFFECTED) (3 VOTES)**

### **SUBJECT**

This action is to approve an amendment to an existing "No Fee" Agreement with Hinderliter, De Llamas and Associates (HDL) to continue to provide regional sales and use tax data analysis services on a month-to-month basis, beginning July 8, 2008, for up to six months, at no cost to the County. All other terms, conditions, requirements, and specifications of the existing contract, as previously amended, shall remain in effect.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve Amendment No. 3 to the "No Fee" agreement with HDL to extend the existing agreement on a month-to-month basis, for up to six months, beginning July 8, 2008, with no other changes to the existing agreement; and
2. Instruct the Chief Executive Officer (CEO) to execute the amendment.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to continue the provision of regional sales and use tax data analysis services provided at no cost to the County by HDL, while the value and benefit of the current deliverables are reviewed and assessed. This review will extend beyond the existing contract end date of July 8, 2008; therefore, an extension to the current agreement is requested.

*"To Enrich Lives Through Effective And Caring Service"*

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The Honorable Board of Supervisors  
July 8, 2008  
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**Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we ensure the County's fiscal responsibility (Goal 4). This amendment will continue to utilize the current contractor's expertise while the need for the contract deliverables is reviewed.

**FISCAL IMPACT/FINANCING**

No impact. HDL will continue to utilize the County's sales and use tax data to provide regional sales and use tax data reports and analysis to the County at no cost to the County. This is a "No Fee" contract.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County had previously contracted with HDL to perform sales and use tax auditing services. The County then solicited competitive proposals for these services and another firm was selected by your Board to receive the contract. HDL indicated that they desired to continue access to County sales and use tax data in order to develop regional sales and use tax reports, which would then be provided to the County at no cost. The original agreement with HDL was executed in December 2004.


**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

No impact.

**CONCLUSION**

Please return two adopted copies of this letter to CEO, Finance and Budget Development. The original Board executed copy should be retained for your files.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DL:SK  
EC:AB:yjf

Attachment

c: County Counsel  
Auditor-Controller

HDL.Extension.bl

**THIRD AMENDMENT TO  
SALES AND USE TAX DATA ANALYSIS SERVICES AGREEMENT**

County of Los Angeles No Fee Agreement

**AMENDMENT NO. 3**

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2008,

by and between

COUNTY OF LOS ANGELES  
("County"),

and

HINDERLITER, DE LLAMAS & ASSOCIATES  
("HdL")  
1340 Valley Vista Drive, Suite 200  
Diamond Bar, California 91765

**RECITALS**

COUNTY AND CONSULTANT mutually agree that extending the term of County No Fee Agreement dated December 7, 2004, for Sales and Use Tax Data Analysis Services and any Amendments to it (collectively hereafter referred to as "Agreement" or "Contract") benefits both parties.

COUNTY intends, within the next several months, to review the existing value and benefits of the sales and use tax data analysis services contract.

**NOW, THEREFORE**, in consideration of the mutual benefits derived from it, it is agreed between the parties that the Agreement shall be amended as follows:

1. This Amendment is effective on the date both parties have executed it.
2. Section 4, Term of Contract, is deleted in its entirety and replaced by the following term:
  - 4.1 The term of this Agreement shall be month-to-month for up to six (6) months beginning July 8, 2008, after execution by the County's Board of Supervisors, unless sooner terminated or extended, in whole or in part, as provided in this Agreement.

Sales and Use Tax Data Analysis Services  
County No Fee Agreement, Amendment 3

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3. This Amendment does not affect any other terms of the Agreement, which otherwise remain in force.

COUNTY OF LOS ANGELES

By \_\_\_\_\_

Date \_\_\_\_\_

WILLIAM T FUJIOKA  
Chief Executive Officer

HINDERLITER, DE LLAMAS AND ASSOCIATES  
A California General Partnership

By \_\_\_\_\_

Lloyd de Llamas, Principal

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.  
County Counsel

By \_\_\_\_\_

THOMAS M. TYRRELL,  
Principal Deputy  
County Counsel